

City of Varnell Regular Mayor and Council Meeting Agenda Tuesday December 17, 2024 6:00 pm

Executive Duties

- 1. Call to order.
- 2. Confirmation of quorum
- 3. Invocation: Rev Brett Bellamy, Varnell Baptist Church.
- 4. Pledge to the Flag.
- 5. Mayor's comments.

Consent Agenda

- 6. Approval of agenda as presented.
- 7. Approval of minutes from meetings for November 19, 2024.
- 8. Approval of financial reports for November 2024.

New Business

- Approval for Phil Woodward to fill unexpired term as Municipal Judge.
- Oath of office given by Mayor Tom Dickson to Phil Woodward.

Committee Reports.

- 9. Public Safety
- 10. Presentation of donation from our Secret Santa to Varnell Elementary School.
- 11. Discussion on sewage system being handed over the Dalton Utilities
- 12. Permission to open a bank account for the 2024 SPLOST at First Bank.
- 13. Approval of Zoning Ordinance for 50-foot height requirement for building within city limits.
- 14. Approval for subdivision ordinance to match Whitfield County.
- 15. Approval for alcohol license for Quit Stop #2, Varnell Market, Nob North Golf Course.
- 16. Budget amendment for SPLOST account \$27,493.56. VP Car cams.
- 17. Budget amendment for ARP account \$73,549.02. 2nd payment.
- 18. Discussion on selling parcel 11-207-06-000 in Highland Point.
- 19. Update on the Clyde Williams Pavilion. (Plaque)

Public Comment

Adjournment

NOTE: When addressing the Mayor or City Council each person shall report to the podium and be recognized by the Mayor. No individual shall approach the Mayor or Council without permission of the Mayor. All questions shall be addressed to the Mayor in a respectful manner and without a boisterous tone and without causing a disruption of a public meeting. The Mayor may defer a question to a Council member or staff member if applicable, Only one person shall speak at any one time. Any citizen may speak once per subject for 3 minutes. The Mayor shall have the authority to call a point of order at any time should any discussion leave the topic as written on the agenda. Roberts Rules of Order shall be observed and followed. Comments commonly understood to be of the nature of a personal insult to any person, except in a most rare and extraordinary occaision when such comment might be relevant to legitimate public business before the Mayor and Council shall be ruled out of order.



City of Varnell Council Meeting Minutes November 19, 2024

Members Present:

Bill Caylor, Mayor Pro Tem,

Howard Kash, Bob Roche, Sarah Harrison, Sandy Pangle

Absent: Mayor Tom Dickson City Administrator: Mike Brown City Clerk: Kai Clayton

Executive Duties

The Council meeting was called to order at 6:00 pm and a quorum was confirmed by Mayor Pro Tem Caylor. The invocation was given by Rev. Tom Whitsett of Mt. Rachel Baptist Church, and the pledge was led by Mayor Pro Tem Caylor

Consent Agenda

A motion was made for the approval of the agenda, the minutes from the October 15, 2024, meeting, and the financial reports for October 2024. The motion was made by Councilwoman Harrison, seconded by Councilman Pangle, and carried unanimously with a 4-0 vote.

New Business

Nichole Turner presented a recap of the Halloween in the Park event, and an update on the Christmas Tree Lighting scheduled for 12/1/2024 at 6 p.m. Signs advertising the Lighting will be placed throughout the city this weekend.

Councilman Pangle presented the Public Safety updates for the month of October 2024.

There was the Second Reading of the Budget for 2025. Councilwoman Harrison made a motion pass the budget; Councilman Pangle seconded the motion, which then passed with a unanimous 4-0 vote.

Councilman Kash made a motion to set the 2024 Tax Digest at a Millage Rate of 1.736. Councilwoman Harrison seconded the motion, which passed with a vote of 4-0.

Councilwoman Harrison motioned to approve the 2025 Alcohol licenses for Butcher's Market, Circle K, and Smoke Shop. The motion was seconded by Councilman Roche and passed 4-0.

Councilman Roche made a motion to amend the budget for the following accounts: ARP for \$109,175.29, SPLOST for \$22,731.82, and the Cemetery account for \$575.00. Councilman Kash seconded the motion, which then passed with a 4-0 vote.

Councilman Pangle gave an update on the Clyde Williams Pavilion; the blockwork is progressing, the groundwork for utilities is dug, and the electrical and plumbing has been roughed in. The Council discussed the options for a memorial plaque and will make a decision during the December meeting.

Councilwoman Harrison made a motion to approve Premium Pay for City employees. The motion was seconded by Councilman Roche and passed unanimously with a 4-0 vote.

A discussion was held regarding a city-owned property on Highland Pointe Dr. that an individual expressed interest in. The city manager and Council will gather further information before considering any options, as well as seek input from City Attorney Terry Miller.

Public Comment

No public comment.

Adjournment

There being no further business, Councilwoman Harrison motioned for adjournment that was seconded by Councilman Kash; the motion carried with a 4-0 vote and the meeting was adjourned at 6:47 p.m.

Respectfully submitted by Kai Clayton City Clerk

City of Varnell Budgeted Statement of Revenues and Expenditures - General Fund For the Month and Eleven Months Ending November 30, 2024

Expenditures 10-1500-51-10-1500-51-10-1500-51-10-1500-52-10-1500-5		Account # Revenues 10-000-31- 10-0000-31- 10-0000-31- 110-0000-31- 110-0000-31- 110-0000-31- 110-0000-31- 110-0000-32- 110-0000-32- 110-0000-35- 110-0000-35- 110-0000-38- 110-0000-38- 110-0000-38- 110-0000-38- 110-0000-38- 110-0000-38- 110-0000-38- 110-0000-38- 110-0000-38- 110-0000-38- 110-0000-38- 110-0000-38-
SALARIES & WAGES-ADMIN PART TIME WAGES COMMUNITY ACTIVITIES INSURANCE-SUPPLEMNET PAYROLL TAX EXPENSE WORKER'S COMP INSURAN AUDIT LAWYERS FEE PROFESSIONAL SERVICES PROPERTY LEASE/RAILROA LIABILITY INSURANCE-PRO TELEPHONE CELL POSTAGE ED/TRAVEL NWGRC MEMBERSHIP	Total Revenues, Gains & Other	INSURANCE CLAIM REAL/PERSONAL TAXES CU MOTOR VEHICLE TAXES FRANCHISE TAX - NGEMC/G FRAN. TAX - CHARTER/WIN FRAN. TAX - DALTON UTLIT LOCAL OPTION SALES TAX ALCOHOL BEVERAGE TAX INSURANCE PREMIUM TAX ALCOHOL BEVERAGE LICE BUSINESS LICENSES WHITFIELD CO-UTILITIES @ FINES INTEREST INCOME DONATIONS RENT INCOME REIMBURSEMENTS LMIG MISCELLANEOUS INTANGIBLE TAX ACCIDENT REPORTS
20,461.14 0.00 65.00 0.00 1,606.01 0.00 0.00 405.88 0.00 7,625.00 202.96 73.00 0.00	80,904.80	E.F.E
12,080.00 800.00 0.00 900.00 1,050.00 0.00 0.00 2,000.00 0,000 150.00 150.00 0.00	76,125.00	Current Month Budget \$ 0.00 10,000.00 3,000.00 5,000.00 0.00 39,000.00 0.00 0.00 0.00 0.00 0.00 0.00 0
8,381.14 (800.00) 65.00 (900.00) 556.01 0.00 0.00 (1,594.12) 0.00 52.96 (27.00) 0.00	4,779.80	Currrent Month Variance 0.00 \$ (10,000.00) 3,856.00 944.94 2,760.20 0.00 713.22 53.54 0.00 1,900.00 500.00 0.00 0.00 0.00 0.00 0.00 0
145,659.68 0.00 15,833.63 9,900.00 12,412.70 26,932.00 17,000.00 3,131.50 14,684.83 3,028.39 77,672.50 2,234.56 706.68 4,518.68 2,227.00	1,151,600.89	
144,960.00 9,200.00 19,000.00 9,900.00 11,550.00 21,000.00 18,000.00 22,000.00 2,500.00 68,650.00 1,650.00 1,100.00 4,500.00 2,200.00	1,029,800.00	
699.68 (9,200.00) (3,166.37) 0.00 862.70 5,932.00 (1,000.00) 131.50 (7,315.17) 528.39 9,022.50 584.56 (393.32) 18.68 27.00	121,800.89	Year to Date Variance 41,022.00 (19,905.91) 13,119.62 11,933.18 39.47 (1,749.47) 18,741.95 193.85 30,565.04 0.00 1,920.00 0.00 (18,915.00) 269.38 0.00 7,715.00 4,167.77 29,595.16 1,113.00 1,899.85 76.00
157,040.00 10,000.00 21,000.00 10,800.00 12,584.00 21,000.00 18,000.00 24,000.00 2,500.00 68,650.00 1,800.00 1,200.00 4,500.00 2,200.00	1,168,225.00	Year Year Budget 0.00 105,000.00 47,000.00 16,500.00 9,500.00 16,000.00 12,000.00 12,000.00 12,000.00 160,000.00 160,000.00 160,000.00 160,000.00 16,000.00 16,000.00 16,000.00 21,500.00 21,500.00 300.00

City of Varnell Budgeted Statement of Revenues and Expenditures - General Fund For the Month and Eleven Months Ending November 30, 2024

10-2650-51- 10-2650-52- 10-2650-52-		10-1565-53- 10-1565-53- 10-1565-54-	10-1565-52- 10-1565-53-	10-1565-52- 10-1565-52-	10-1565-52- 10-1565-52-	10-1565-51-	10-1565-51-	10-1565-51-	10-1565-51-		10-1500-55-	10-1500-54-	10-1500-54-	10-1500-53-	10-1500-53-	10-1500-53-	10-1500-53-	10-1500-53-	10-1500-53-	10-1500-52-	10-1500-52-	10-1500-52-	10-1500-52-	10-1500-52-	#	Account
SALARIES & WAGES-JUDICI JUDGE EDUCATION & TRA INDIGENT DEFENSE	Total Maintanence	SOLID WASTE MAINT/SANITATION GASOL SANITATION TRUCK REPAI	MAINT.RETIREMENT EXPEN MAINTENANCE REPAIRS/SU	MAINT-EQUITMENT SUB DRIVER	GYM FLOOR MAINTENANC TELEPHONE -MAINT. CELL	MAINT, LIFE INSURANCE LANDSCAPING/MOWING	PAYROLL TAX EXPENSE	SUMMER P/1 WAGES INSURANCE-SUPPLEMENT	SALARIES & WAGES-MAINT	Total Admin	BANK AND CREDIT CARD F	LMIG	STORM/WATER/MS4	PEST CONTROL	ADM SUPPLIES-GASOLINE	TELEPHONE/INTERNET	UTILITIES ELECTRIC	SAGE 50	IT SERVICES	ADMIN MARKETING	ELECTION EXPENSE	CLEANING OFFICES	MAYOR EXPENSES	GMA MEMBERSHIP		
900.00 0.00 0.00	14,972.20	2,067.50 1,023.12 0.00	127.20 467.01	0.00	0.00 32.99	34.44 1,990.00	741.46	0.00	8,488.48	37,240.51	0.16	0.00	0.00	0.00	90.16	0.00	3,234.53	0.00	460.21	945.12 0.00	0.00	532.44	0.00	0.00	Actual	Current
1,750.00 0.00 0.00	10,072.00	1,200.00 1,000.00 750.00	125.00 1,400.00	325.00 0.00	0.00 40.00	0.00	375.00	300.00	4,076.00	33,245.00	25.00	0.00	0.00	60.00	200.00	350.00	5,000.00	0.00	1,000.00	300.00 300.00	0.00	580.00	250.00	0.00	Budget	Current
(850.00) 0.00 0.00	4,900.20	867.50 23.12 (750.00)	2.20 (932.99)	(325.00) 0.00	0.00 (7.01)	(5.56) 1,990.00	366.46	(300.00)	4,412.48	3,995.51	(24.84)	0.00	0.00	(60.00)	(109.84)	(350.00)	(1,765.47)	0.00	(539.79)	645.12 (300.00)	0.00	(47.56)	586.96	0.00	Variance	Currrent
14,950.00 1,500.13 0.00	138,321.05	7,551.86 10,081.56 10,453.30	1,534.32 20,904.14	3,672.41 1,500.00	300.00 362.89	3/8.84 17,430.00	4,834.19	3,300.00	50,336.58	525,184.09	796.61	51,095.16	12,350.00	540.00 3 188 77	2,019.47	4,482.17	61,929.26	3,879.00	6,449.62	5,869.11	41.96	6,114.42	18,501.30 2 880 37	375.00	Actual	Year to
19,250.00 1,500.00 3,000.00	138,604.00	12,800.00 13,500.00 8,250.00	1,375.00 15,400.00	3,575.00 800.00	3,500.00 460.00	460.00 17,000.00	4,125.00	4,851.00 3.300.00	49,208.00	527,575.16	275.00	51,095.16	15,000.00	1,140.00	2,000.00	3,700.00	1 100 00	3,700.00	11,000.00	3,300.00 3,300.00	2,500.00	6,380.00	2 750 00 2 750 00	2,000.00	Budget	Year to
(4,300.00) 0.13 (3,000.00)	(282.95)	(5,248.14) (3,418.44) 2,203.30	159.32 5,504.14	97.41 700.00	(3,200.00) (97.11)	430.00	709.19	0.00	1,128.58	(2,391.07)	521.61	0.00	(2.650.00)	(600.00)	19.47	782.17	1,929.26	179.00	(4,550.38)	2,569.11 2,781.94	(2,458.04)	(265.58)	3,501.30 130.37	(1,625.00)	Variance	Year to
21,000.00 1,500.00 3,000.00	149,208.00	14,000.00 14,500.00 9,000.00	1,500.00 17,000.00	3,900.00 1,200.00	3,500.00 500.00	17,000.00	4,500.00	3,600.00	53,208.00	560,069.16	300.00	51,095.16	15,000.00	1,200.00	2,200.00	4,100.00	1 200 00	3,700.00	12,000.00	3,500.00	2,500.00	7,000.00	3,000.00	2,000.00	Budget	Total Year

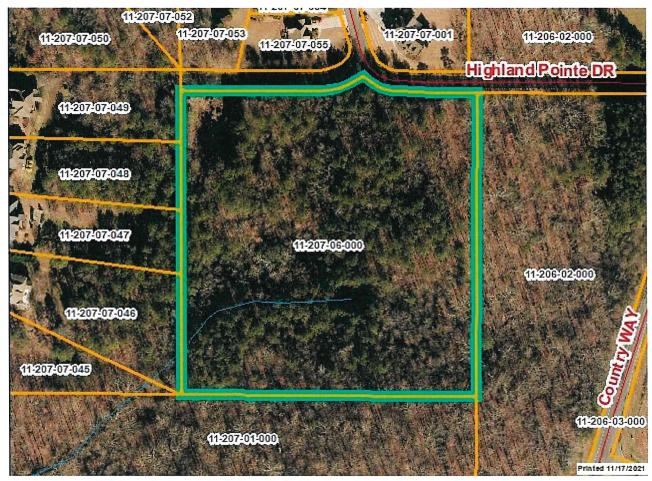
City of Varnell Budgeted Statement of Revenues and Expenditures - General Fund For the Month and Eleven Months Ending November 30, 2024

10-8000-58-	10-3200-53- 10-3200-53- 10-3200-53- 10-3200-53- 10-3200-53- 10-3200-53- 10-3200-57- 10-3200-58-	10-3200-51- 10-3200-51- 10-3200-51- 10-3200-51- 10-3200-51- 10-3200-52- 10-3200-52- 10-3200-52- 10-3200-53- 10-3200-53-	10-2650-53- 10-2650-53- 10-2650-57- 10-2650-57- 10-2650-57- 10-2650-57-	Account #
Total Police Dept Post Office Bldg Payment Total Capital Total Expenditures	VP RETIREMENT EXPENSES WATCH GUARD UNIFORMS EQUIPMENT GUNS AMMO AXON RADIO ACCESS FEES FOP INMATE HOUSING	SALARIES & WAGES-VPD ANNUAL EVENT PAY INSURANCE-SUPPLEMENT PAYROLL TAX EXPENSE VPD LIFE INSURANCE VPD REPAIRS & MAINTEN VPD TELEPHONE-CELL DUES & FEES VP EDUCATION & TRAININ VP SUPPLIES & MATERIALS VPD SUPPLIES-GASOLINE	CJT/GA TECHNOLOGY SERVICE FEE FINES GSCCCA PEACE OFFICERS AUNNITY WHIT CO. LOCAL VICTIMS WHIT. CO. DRUG ABUSE TR Total Fines	Total Judicial
61,945.33 416.66 416.66 118,657.67	810.57 0.00 0.00 1,584.08 0.00 0.00 0.00 0.00 0.00 250.16	51,469.02 0.00 0.00 3,937.47 162.83 0.00 309.06 0.00 150.00 0.00 3.272.14	1,021.50 58.01 1,002.86 506.46 181.16 412.98 3,182.97	Current Month Actual 900.00
42,848.00 418.00 418.00 93,433.00	500.00 0.00 600.00 750.00 0.00 0.00 0.00 0.00 0.00 1,000.00	28,400.00 0.00 1,800.00 2,400.00 150.00 1,500.00 333.00 0.00 1,000.00 415.00	1,800.00 125.00 1,250.00 1,250.00 375.00 300.00 5,100.00	Current Month Budget 1,750.00
19,097.33 (1.34) (1.34) (1.34) 25,224.67	310.57 0.00 (600.00) 834.08 0.00 0.00 0.00 0.00 0.00 (749.84)	23,069.02 0.00 (1,800.00) 1,537.47 12.83 (1,500.00) (23.94) 0.00 (850.00) (415.00) (727.86)	(778.50) (66.99) (247.14) (743.54) (193.84) 112.98 (1,917.03)	Current Month Variance (850.00)
4,583.26 4,583.26 4,583.26 1,232,388.47	5,681.78 3,510.00 3,871.75 6,994.55 0.00 2,879.88 8,703.36 0.00 315.00 6,083.36	358,615.03 0.00 16,500.00 29,435.82 1,771.79 19,464.65 3,395.75 72.00 10,109.26 1,776.53 36,527.00	18,135.54 973.22 6,183.43 4,740.64 1,488.93 620.67 32,142.43	Year to Date Actual 16,450.13
4,618.00 4,618.00 1,289,267.55	5,500.00 7,100.00 4,600.00 17,042.39 1,000.00 4,000.00 8,800.00 2,100.00 1,300.00	340,800.00 5,000.00 19,800.00 26,400.00 2,150.00 16,500.00 1,500.00 11,000.00 4,565.00	19,800.00 1,375.00 13,750.00 13,750.00 4,125.00 3,300.00	Year to Date Budget 23,750.00
(22,912.88) (34.74) (34.74) (56,879.08)	181.78 (3,590.00) (728.25) (10,047.84) (1,000.00) (1,120.12) (96.64) (2,100.00) (985.00) (4,716.64)	17,815.03 (5,000.00) (3,300.00) 3,035.82 (378.21) 2,964.65 (267.25) (1,428.00) (890.74) (2,788.47) (8,473.00)	(1,664.46) (401.78) (7,566.57) (9,009.36) (2,636.07) (2,679.33) (23,957.57)	Year to Date Variance (7,299.87)
5,028.00 5,028.00 5,028.00 1,381,297.55	5,900.00 7,1100.00 5,000.00 17,792.39 1,000.00 4,000.00 8,800.00 2,1100.00 11,800.00	369,200.00 5,000.00 21,600.00 28,000.00 2,300.00 18,000.00 1,500.00 12,000.00 5,000.00 49,000.00	21,600.00 1,500.00 15,000.00 15,000.00 4,500.00 3,500.00	Total Year Budget 25,500.00

age: 1

City of Varnell
Budgeted Statement of Revenues and Expenditures
For the Month and Eleven Months Ending November 30, 2024

Total TAD #1	Total CARES	Total ARP	Total SPLOST	Total Cemetery	Total Sewer	Expenditures	TAD #1	CARES Grant	ARP Grant	SEWER	CEMETERY	SPLOST	Revenues
0.00	0.00	73,549.02	27,563.71	0.00	1,191.82		0.00	0.00	0.00	1,218.00	500.00	0.00	Current Month Acutal
0.00	0.00	109,175.29	20,731.82	575.00	1,040.00		0.00	0.00	0.00	1,250.00	0.00	0.00	Current Month Budget
0.00	0.00	(35,626.27)	6,831.89	(575.00)	151.82		0.00	0.00	0.00	(32.00)	500.00	0.00	Currrent Month Variance
1,719.52	0.00	224,508.31	153,877.33	3,575.00	21,331.25		75,202.93	0.00	0.00	13,638.48	3,160.00	0.00	Year to Date Actual
1,719.52	0.00	150,959.29	126,313.62	3,575.00	13,960.00		0.00	0.00	0.00	13,750.00	3,000.00	0.00	Year to Date Budget
0.00	0.00	73,549.02	27,563.71	0.00	7,371.25		75,202.93	0.00	0.00	(111.52)	160.00	0.00	Year to Date Variance
1,719.52	0.00	150,959.29	126,313.62	3,575.00	15,000.00		0.00	0.00	0.00	15,000.00	3,000.00	0.00	Total Year Budget



For the current GIS map of this parcel, click on the Quickmap to launch the interactive map viewer

Tax Commissioner Information

Before making payment verify the amount due with the Tax Commissioner's office at 706-275-7510

Tax Bill Recipient	THE CITY OF VARNELL	Legal Description	9.49A 207-11
Year	2023	Sale Date	
Parcel Number	11-207-06-000	Taxes Due	0
Bill	236833	Taxes Due Date	12/20/2023
Exemption Type		Taxes Paid	0
Account No.	29426	Taxes Paid Date	
Millage Rate	0	Current Due	0
Fair Market Value	169397	Back Taxes	0
Assessed Value	0	Total Due	0
Prior Years Tax Data	Tax		

Commercial Structure Information

This parcel does not have any commercial structures to display

Residential Structure Information

This parcel does not have any residential structures to display

Accessory Information

This parcel does not have any accessories to display

Sales Information

Grantee	THE CITY OF VARNELL	Class	Exempt
Grantor		Strata	Public Property
Sale Price	0	Reason	Value Change
Sale Date	8/1/1999	State	N

Whitfield County Tax Parcel Information

Owner and Parcel Information

Owner Name

Parcel Number 11-207-06-000

Realkey 4957 **Parcel Address**Property Record Card Click Here Parcel House Number 0

GIS Map Parcel Street Extension

Owner Address HIGHWAY 2 Parcel Street Name COUNTRY

Parcel Street Direction

Owner Address 2 Parcel Street Units

THE CITY OF VARNELL

Owner Address 3 Parcel Street Type WAY

Owner City VARNELL **Current Fair Market Value Information** Owner State GA Previous 169397 Owner Zip 30756 Current 143987 Latitude 34.90487752 Land 143987 Longitude -84.96219369

Property Information Class Exempt Residential Improvement

Residential Improvement

Commercial Improvement

Accessory Improvement

Strata Public Property Conservation Use Value

Tax District Varnell Historical Fair Market Value Information
Neighborhood

 Legal Description
 9.49A 207-11
 2022
 169397

 Total Acres
 9.49
 2020
 169397

 169397

Zoning See GIS Map
GMD\Map Number 073 **Exemption Information**

Subdivision Homestead S0

Subdivision Phase Preferential Year
Subdivision Section Conservation Use Year

Subdivision Block
Subdivision Lot
Historical Year

Historical Val
0

Comments: EZ year EZ Val

Appeals Information EZ Val 0

GIS Quickmap

This parcel does not have any appeals